

# Award Adjustment Form 2024-2025

COLLEGE for Creative STUDIES

Office of Financial Aid  
[finaid@collegeforcreativestudies.edu](mailto:finaid@collegeforcreativestudies.edu)  
Phone: 313.664.7495  
Fax: 313.664.7499

Main Campus  
201 E. Kirby St.  
Detroit, MI 48202  
Yamasaki Building

\_\_\_\_\_  
Last Name                                      First Name                                      MI                                      CCS ID Number

Please complete this form if you are requesting to increase/decrease/decline an award or your enrollment hours.

**\*\*Note that all Federal Subsidized and Unsubsidized loan awards must be accepted or declined through Self Service and that this form is not to supplement that process.**

## I. Increase/Decrease/Decline Award Amounts

- |   |   |
|---|---|
| <input type="checkbox"/> Federal Subsidized Loan (only if accepted through Self Service in error)                       | <input type="checkbox"/> Decline                                  |
| <input type="checkbox"/> Federal Unsubsidized Loan (only if accepted through Self Service in error)                     | <input type="checkbox"/> Decline                                  |
| <input type="checkbox"/> Increase my loans based on a grade level change (Freshman to Sophomore or Sophomore to Junior) |   |
| <input type="checkbox"/> Federal Parent PLUS Loan (original parent borrower)  | <input type="checkbox"/> Increase Fall Amount \$ _____            |
|   | <input type="checkbox"/> Increase Winter Amount \$ _____          |
|   | <b>OR</b>   |
|   | <input type="checkbox"/> Increase Loan to Max Eligibility         |
|   | <input type="checkbox"/> Increase Loan to Cover Remaining Balance |
|   | <b>OR</b>   |
|   | <input type="checkbox"/> <b>Decrease</b> Loan to \$ _____         |

## II. Change in Enrollment Hours

In this section, please indicate if you are or plan to enroll in a semester less than full-time (11 credits or below). This indication will allow the Financial Aid Office to adjust your aid based on your current/anticipated enrollment status

- Fall Semester Number of Credits \_\_\_\_\_
- Winter Semester Number of Credits \_\_\_\_\_

## Certifications and Signatures

**By signing this worksheet, I/We certify that all adjustments requested are complete and accurate.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Plus Loan Borrower Signature (if applicable)

\_\_\_\_\_  
Date

**WARNING:** It is a Federal offense to purposely falsify any information on this form