

## NAME CHANGE: LEGAL or CHOSEN NAME

Current Legal Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Personal Email: \_\_\_\_\_ Current Phone: \_\_\_\_\_

Are you an international student studying in the U.S. on a visa?  Yes  No

### LEGAL NAME CHANGE

**Legal documentation required – *Please go to the Security Office in Kresge -Ford B to obtain a new Student ID!***

New Name: \_\_\_\_\_

First/ Given	Middle	Last/ Surname/ Family
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Reason for name change:  Marriage  Divorce  
 Legal Name Change  Other (specify) \_\_\_\_\_

Social Security Number Change from \_\_\_\_\_ to \_\_\_\_\_

Request to Change CCS Student Email:  Yes  No New: \_\_\_\_\_

**Legal documentation provided:**  Marriage License  Court Order  Divorce Decree

### CHOSEN (PREFERRED) FIRST NAME CHANGE

Legal documentation NOT required

Chosen First Name: \_\_\_\_\_

Personal Pronoun Preference: \_\_\_\_\_

Request to Change CCS Student Email **First Initial Only**:  Yes  No

**New:** \_\_\_\_\_ (first initial) \_\_\_\_\_ (last name)@collegeforcreativestudies.edu

*\*Student understands that once the new CCS Email address is activated, new emails to the old CCS Email address will be lost.*

Students Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For AARO Use:*

- Computer Entered  
 International Student Services Office (ISSO ) Notified  
 (if student is international studying on F-1 visa)

AARO's Signature/Date: \_\_\_\_\_

Return to:  
 Academic Advising & Registration Office  
 College for Creative Studies  
 201 East Kirby Street, Detroit, MI 48202  
 aaro@collegeforcreativestudies.edu  
 Phone: (313) 664-7672