

## DECEMBER COMMENCEMENT EXHIBITION ARTWORK APPROVAL FORM

All December graduates are required to submit one piece of work (or a set of work that is hung together, such as a triptych) for the December Commencement Exhibition.

- The selected work must have been created for an assignment in a CCS course.
- The appropriate Department Chair must approve the selected work for inclusion.

December graduates must also show their work in the May Student Exhibition.

**PLEASE MEET WITH THE DEPARTMENT CHAIR AND SUBMIT THIS SIGNED FORM TO THE DEPARTMENT ADMINISTRATOR BY NOVEMBER 18, 2019.**

Approved, finished work is due to the department office by the first business day in December. Label information must be attached to the work prior to submittal - the Student Exhibition Artwork Information form is available via Blackboard>December Commencement Exhibition Information (tab at top of home page).

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### ACADEMIC YEAR: 2019/2020

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Advertising                    | <input type="checkbox"/> Art Education             | <input type="checkbox"/> Communication Design       |
| <input type="checkbox"/> Crafts                         | <input type="checkbox"/> Entertainment Arts        | <input type="checkbox"/> Fashion Accessories Design |
| <input type="checkbox"/> Fine Arts                      | <input type="checkbox"/> Illustration              | <input type="checkbox"/> Interior Design            |
| <input type="checkbox"/> Photography                    | <input type="checkbox"/> Product Design            | <input type="checkbox"/> Transportation Design      |
| <input type="checkbox"/> MFA Color and Materials Design |  | <input type="checkbox"/> MFA Integrated Design      |
| <input type="checkbox"/> MFA Interaction Design         | <input type="checkbox"/> MFA Transportation Design |   |

ARTIST'S LAST NAME: \_\_\_\_\_ ARTIST'S FIRST NAME: \_\_\_\_\_

TITLE OF WORK: \_\_\_\_\_

☐ DIGITAL ☐ TRADITIONAL - MEDIUM: \_\_\_\_\_

**NOTE:** If the work is digital, student must work with the Department Administrator to complete a Technology Request.

**DIMENSIONS:** Height \_\_\_\_\_ x Width \_\_\_\_\_ x Depth \_\_\_\_\_

**PEDESTAL NEEDED**      **YES / NO**      **FLOOR PLINTH NEEDED**      **YES / NO**

**NOTE:** Pedestals should only be requested for non-digital work; Academic Technologies will order all technology pedestals.

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I approve the inclusion of the named artwork in the December Commencement Exhibition.

\_\_\_\_\_  
Department Chair Signature

\_\_\_\_\_  
Date